

This Question Paper consists of 26 questions [Section-A (16) + Section-B (5+5)] and 11 printed pages.

Roll No.

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Code No. **64/OSS/2**

SET

A

ENGLISH

(302)

Day and Date of Examination : _____

Signature of Invigilators : 1. _____

2. _____

General Instructions :

1. Candidate must write his/her Roll Number on the first page of the Question Paper.
2. Please check the Question Paper to verify that the total pages and total number of questions contained in the Question Paper are the same as those printed on the top of the first page. Also check to see that the questions are in sequential order.
3. Making any identification mark in the Answer-Book or writing Roll Number anywhere other than the specified places will lead to disqualification of the candidate.
4. Write your Question Paper Code No. **64/OSS/2-A** on the Answer-Book.



ENGLISH

(302)

Time : 3 Hours]

[Maximum Marks : 100

- Note :**
- (i) This Question Paper consists of **two** Sections, viz., 'A' and 'B'.
 - (ii) **All** the questions from Section 'A' are **compulsory**.
 - (iii) Section 'B' has **two** options. Candidates are required to attempt questions from **one option** only.
 - (iv) Marks are indicated against each question.

SECTION - A

1. Read the following Extracts carefully and answer the questions that follow : 4+4=8

- (a) After my sickness, we moved to Lahore, a few miles away, but the number of relatives who came to sympathize made my father ask for another transfer, this time to Karnal, where we had neither friends nor relatives. There we got a cottage on the canal bank, built in very peaceful and quiet surroundings.

- (i) To which city the speaker's father was transferred ?
- (ii) Who came to sympathise with his parents ?
- (iii) What were the surroundings of their Cottage ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions.

- be supportive emotionally

OR

Baldeo was responsible for signalling whether or not the tunnel was clear of obstruction, and his manual signal stood before the entrance. At night it was his duty to see that the lamp was burning and that the overland mail passed through safely. 'Shall I come too, Father ?' asked Tembu sleepily, still lying in a huddle in a corner of the hut. 'No, it is cold tonight. Do not get up.'

- (i) What was Baldeo's profession ?
- (ii) Why did Baldeo ask his son not to come ?
- (iii) What did Baldeo do at the tunnel ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions.

- a thing that prevents passage or progress



(b) She held my sister at arm's length and said gently. "We are so proud of you Aradhana, my dear, that you have been selected to inaugurate the Annual Show of your school. Father and I have something very special for you on this important event. We wanted to give it to you on your eighteenth birthday next month, but we thought today was a more appropriate occasion. We want you to wear it today." She turned to me and said, "Run Simmi, get it from father!"

- (i) What was Aradhana going to perform ?
- (ii) Who was Aradhana ?
- (iii) What was the gift for Aradhana ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions :
 - to launch

OR

To endeavour to understand and describe the India of today would be the task of a brave man. To describe tomorrow's India would verge on rashness. What is India ? That is a question which has come back again and again to my mind. The early beginnings of our history filled me with wonder. It was the past of a virile and vigorous race with a questioning spirit and an urge for free inquiry, and even in its earliest known period giving evidence of a mature and tolerant civilization. Accepting life and its joys and burdens, it was ever searching for the ultimate and the universal.

- (i) Who is the speaker ?
- (ii) What is the speaker trying to describe ?
- (iii) What does the speaker say about the past India known for ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions :
 - To make an effort

2. Answer the following question in about 60 words :

6

Who was Evans ? Where was he going ? (A Case of Suspicion)

OR

Who was responsible for transforming Bholi from stammering dumb cow into bold and confident girl ? (Bholi)



3. Answer **any three** of the following questions in about **30 - 40** words each. **2x3=6**

- (a) Why did the doctor reach for his pistol ? What did he do with it ? (A Case of Suspicion)
- (b) Which souvenir did Gavaskar like the most ? Why ? (My First Steps)
- (c) What kind of education does the writer think is most useful ? (Father, Dear Father)
- (d) Why did Baldeo have to take up the job of a Khalasi ? (The Tiger in the Tunnel)

4. Read the following extracts carefully and answer the questions that follow :

No time to see when woods we pass

What is this life if full of care

We have no time to stand and stare ?

No time to stand beneath the boughs.

And stare as long as sheep or cows. (Leisure)

- (a) What does the poet mean by “What is this life if full of care”? **1**
- (b) Why does he not stand beneath the boughs ? **2**
- (c) What is it that sheep and cows do for which we have no time ? **2**

OR

Two roads diverged in a yellow wood,

And sorry I could not travel both

And be one traveller, long I stood

And looked down one as far as I could

To where it bent in the undergrowth; (The Road not Taken)

- (a) Why does the narrator say, “I could not travel both”? **1**
- (b) What did the poet see at a distance ? **2**
- (c) Which road did the poet select ? **2**



Dogs do not understand the language we talk, only our tone and body language. When you are angry, don't yell, as this causes confusion and agitation. Be stern and firm without raising your voice. And when you want to applaud, a light-hearted 'good boy/girl' works.

Despite popular belief, a lot of dogs do not like being hugged by everyone. Hugging isn't an animal trait, so they don't understand it well. Forced behaviour is undesirable and it leads to either a fearful or aggressive response.

Handling your pets with utmost care is the number one rule of pet parenting. Discourage people from touching your pet until they are comfortable with them. Believe it or not, this causes a lot of stress and even intimidates the pooch at times. Imagine, you're walking on the road and a strange person is staring right in your eyes. Sheer creepiness! Isn't it ? Now think about pooch in the same situation, all the time. Staring into a dog's eyes makes them extremely uneasy. We all love taking our pets for a long walk, but this is where we need to pay the most attention. Always make sure your dog is not on a tight leash. By keeping the leash loose, you let your pooch know that everything is fine. Your dog can sense your stress as you try to pull him/her close, and then get more agitated. Keep the leash loose and let them know everything is under control.

A dog with a tight leash is more likely to bark or react aggressively even in the mildest of social situations. You need to work on a pleasant walking pattern with your pooch. Always remember, if you're stressed, they are stressed.

- (a) Do dogs understand our language ? How do they understand ?
- (b) What forced behaviour is mentioned and how is it misleading ?
- (c) Why should one not touch pets ?
- (d) Which word in para 4 means
 - (i) harness
 - (ii) anxiety



Once upon a time, there was a king who had gone to visit neighbouring kingdoms. He was gifted a pair of baby Macaw Parrots by the king of the last kingdom where he was visiting. They were the most beautiful birds he had ever seen. So, upon returning to his kingdom, he called for a bird trainer and asked him to train Macaw parrots.

The king also arranged a place in the palace garden for the parrots. He often looked at them from his palace window. As time passed, one day the trainer came to the palace and informed the king that though one of the parrots was flying majestically high in the sky, the other one was not moving from its branch since the day it had arrived.

Upon hearing this, the king summoned trainers and healers from nearby kingdoms. They all tried their best, but couldn't make the parrot fly! He even asked his courtiers to try to find a way to make the parrot fly but they all failed. The parrot was not moving from his branch at all. Finally, after trying everything, the king thought that maybe he needs someone who may be more familiar with natural habitat. He asked his courtier to get a farmer from the countryside and take him to the parrot to see if he can understand the problem with the parrot.

The next morning, the king was thrilled to see the parrot flying high above the palace gardens. He asked his servant to call that farmer to meet him. The servant quickly went and located the farmer, who came and stood before the king. The king asked him, "How did you make the parrot fly ?"

With his hands folded with respect, the farmer said to the king, "It was very easy, your majesty. I simply cut the branch where the bird was sitting."

Moral : We are all gifted with energy to find a success in our life, but fail to gather a courage which is required to reach heights of success and end up clinging to the things that are familiar to us. We need to free ourselves from our comfort zone to explore new opportunities and find a success beyond our capacity.

- (a) Why did the King arrange for a bird trainer ?
- (b) What did the bird trainer report about the bird's flying ?
- (c) Why was the farmer called and what did he do ?
- (d) How does comfort zone stop the success of many comfort lovers ?



7. Read the passage given below and complete the statements that follow :

4

'Arise, awake, and stop not until the goal is reached' is an inspirational slogan popularized in the 19th Century by Indian monk Swami Vivekananda. Swami Vivekananda is respected as a prominent leader, thinker and a saint of the pre-Independence era. His teachings influenced many, not just in India but all over the world. He was inspired, motivated and guided by ancient scriptures of India (particularly Vedas and Upanishads). He spoke, preached and lectured at different places in India and in different parts of the world especially in the West.

Swami Vivekananda wanted all the Indians to join their hands together in the service of the nation. Though he followed the Hindu tradition for his spiritual growth, he had respect for all the other religions just like his mentor and spiritual Guru Ramakrishna Paramahansa. All the religious traditions lead to the same goal. He found that all the religions in the world teach love and fraternity so that people from different background can come together to serve the society and the nation. Every individual is capable of attaining the highest spiritual status which is the sole purpose of life. He was of the opinion that, "You cannot believe in God until you believe in yourself."

Swami Vivekananda devoted his life working for the poor and helping them throughout his life. He rendered selfless services to Human life, teaching the world about equality of all religions. He advocated for access to education to all, particularly the youth of the country who has the potential to take the nation to new levels of growth and prosperity. He also believed that the dream of a developed nation can only be achieved when the masses are lifted out of poverty. Vivekananda will continue to live with us till eternity through his thoughts and ideas.

- (a) Swami Vivekananda is a (i) _____ of the pre-Independence era and his teachings had (ii) _____ not only in India but throughout the world.
- (b) Swami Vivekananda followed (i) _____ tradition but respected (ii) _____.
- (c) Swami Vivekananda's mentor was (i) _____ and believed that all religions lead to the (ii) _____.
- (d) Swami Vivekananda believed that youth of the country had (i) _____ to take the nation to development. So he advocated (ii) _____ to all.



8. Read the passage given below and make a summary in about 100 words : 5

The **Kali River** or **Kali nadi** is a river flowing through Uttara Kannada district of Karnataka state in India. The river arises near Diggi, a small village in Uttara Kannada district. The river is the lifeline to some 4 lakh people in the Uttara Kannada district and supports the livelihood of tens of thousands of people including fishermen on the coast of Karwar. There are many dams built across this river for the generation of electricity. One of the important dams built across Kali river is the Supa Dam at Ganeshgudi. The river runs 184 kilometres before joining the Arabian Sea.

Significant and picturesque, the Sadashivgad fort is now a popular tourist destination located by the coastal highway Kali river bridge, which has been built above the confluence of the river and the Arabian Sea.

The National Highway NH-17 continues on the Kali Bridge built over Kali River and the road continues to split the Sadashivgad granite rock hill to connect Karnataka to Goa.

In Aug. 2019 due to excessive rains in the region it caused flooding and loss of property and animal life due to the floods which took place when a huge amount of water was discharged on the downstream area. Many people lost their houses and moved to rehabilitation services provided by the government.

9. Fill in the blanks in the following sentences with appropriate forms of the verbs within brackets : 4

Mount Abu (a) _____ (be) the only hill station of Rajasthan, which is very popular in that region. According to legend, it (b) _____ (be) the home of Saint Vashista who (c) _____ (create) the four powerful Rajput tribes. Maharaja of Sirohi (d) _____ (give) it on rent to the British Government who used it as the headquarters for the Resident of Rajputana situated at the Nakki Lake. It is known as a place that increases joy.

10. Fill in the blanks in the following sentences with the appropriate passive forms of the verbs given within the brackets : 3

On Thursday all the devotees reached Shirdi. Light (a) _____ (wave) by the devotees. Songs of devotion (b) _____ (sung) by them. Various types of dishes as Prasad (c) _____ (offer).

11. Combine the following pairs of sentences using the connectors given against each pair : 1x4=4

- (a) Bring me the file.
The file is on the table. (which)
- (b) Yesterday I met a man.
He works in the circus. (who)
- (c) I have one black cat.
His name is Blacky. (whose)
- (d) He was my teacher.
I will never forget. (whom)



12. Report the following conversation in indirect speech by filling in the blanks : 4

Father : Why have you come back ?

Son : I missed my school bus.

Father : You never get ready on time.

Son : I shall be careful in future.

The father asked his son why he (a) _____. The son replied that he had missed his school bus. The father scolded him and said that he never got ready on time. The son replied that (b) _____.

13. Write a paragraph of about 100 words on **any one** of the following topics : 5

- (a) Visit to a holy place refreshes energy
- (b) Education is important to every individual
- (c) Rains are important for farmers

14. Write a letter to the Collector of your district to provide two separate dust bins for bio degradable and non bio-degradable wastes separately in your district. Give your suggestions. 5

15. Read the following passage carefully. Make notes in points only using appropriate headings and subheadings. Please use recognizable abbreviations. 4

A **cartoon** is a type of illustration, sometimes animated, typically in a non-realistic or semi-realistic style. The specific meaning has evolved over time, but the modern usage usually refers to either an image or series of images intended for satire, caricature, or humor ; or a motion picture that relies on a sequence of illustrations for its animation. Someone who creates cartoons in the first sense is called a *cartoonist*, and in the second sense they are usually called an *animator*.

The concept originated in the Middle Ages, and first described a preparatory drawing for a piece of art, such as a painting, fresco, tapestry, or stained glass window. In the 19th century, beginning in *Punch* magazine in 1843, cartoon came to refer - ironically at first - to humorous illustrations in magazines and newspapers. In the early 20th century, it began to refer to animated films which resembled print cartoons.

In print media, a cartoon is an illustration or series of illustrations, usually humorous in intent. This usage dates from 1843, when *Punch* magazine applied the term to satirical drawings in its pages, particularly sketches by John Leech. The first of these parodied the preparatory cartoons for grand historical frescoes in the then-new Palace of Westminster. The original title for these drawings was *Mr. Punch's face is the letter Q* and the new title "cartoon" was intended to be ironic, a reference to the self-aggrandizing posturing of Westminster politicians.



16. The following passage has seven mistakes related to punctuation and inaccuracies of usage. Identify the errors and write in table B. The correct answers must be written in table C. The first one has been done for you : 6

Earthquake was measured on the Richer scale. The Richer scall measures that magnitude of a earthquake. It is measured using a machine called a seismometer who produces a seismograph. A Richer scale was normally numbered 1-10, thought there is no upper limit.

A	B	C
1	was	is
2		
3		
4		
5		
6		
7		

SECTION - B

- Note :**
- (i) Attempt **any one** of the two options.
 - (ii) Attempt **all** questions from the option.

OPTION - I

(E.S.P. FOR RECEPTIONISTS)

17. FRAME the request for the following replies : 4
- (a) They will close the Hotel Gate at 10.00 pm.
 - (b) I shall write to the manager.
 - (c) I booked two rooms, in your Hotel, yesterday.
 - (d) He is attending the conference in Room No. 12.
18. What are the duties of the Receptionist ? 2
19. How does the Receptionist work like a telephone operator attending in-coming calls ? 2
20. How will you repeat the following telephone numbers to the callers ? 1
- 62332144, 2452995245
- Indicate pauses by using a “/” stroke before every pause.
21. Write notes on the following : 6
- (a) Reservation Voucher
 - (b) Flight Schedules
 - (c) Register of callers



OPTION - II
(E.S.P. FOR OFFICE USE)

17. As the General Manager of Zian Enterprises, Ahmadabad, write an e-mail to all the Assistant Managers of all Sections that there will be a meeting regarding opening of new branch in Varodra on 12th December 2022. 2
18. What are the points that you should have in mind when you are writing a memo ? 1
19. Read the following greetings and decide whether they are formal or informal : 2
- (a) Jivika, meet Jinu. Jinu Mathew is our new Manager.
- (b) Let me introduce our New Manager, Mr. Jinu Mathew.
- (c) By the way do you know each other ? Jivika and Jinu.
- (d) Hi! How are you ?
20. You are Ram Singh or Ranu Banerjee living in Door No. 16, Maruti Street, Rajiv Nagar, Kolkata. Write an application for the post of Accountant in Samsung Enterprises, Kolkata. 4
21. What are the important points to remember while facing an interview ? 6

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Roll No.

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Code No. **64/OSS/2**

SET

B

ENGLISH

(302)

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2. _____

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ENGLISH

(302)

Time : 3 Hours]

[Maximum Marks : 100

- Note :**
- (i) This Question Paper consists of **two** Sections, viz., 'A' and 'B'.
 - (ii) **All** the questions from Section 'A' are **compulsory**.
 - (iii) Section 'B' has **two** options. Candidates are required to attempt questions from **one option** only.
 - (iv) Marks are indicated against each question.

SECTION - A

1. Write a paragraph of about **100** words on **any one** of the following topics : **5**
 - (a) Visit to a holy place refreshes energy
 - (b) Education is important to every individual
 - (c) Rains are important for farmers
2. Report the following conversation in indirect speech by filling in the blanks : **4**

Shushil : Is the novel interesting ?
Nina : Yes, I like it.
Shushil : What is it about ?
Nina : It is about a stranger who is suspected to be a thief.
Shushil : Oh, That must be interesting.
Shushil saw his friend, Nina, reading a Novel. He asked her if (a) _____. Nina replied in positive that she liked it. Shushil became curious and inquired of her what it was about. Nina replied that it (b) _____ to be a thief. Shushil expressed that it must be interesting.
3. Fill in the blanks in the following sentences with appropriate forms of the verbs within brackets : **4**

Mount Abu (a) _____ (be) the only hill station of Rajasthan, which is very popular in that region. According to legend, it (b) _____ (be) the home of Saint Vashista who (c) _____ (create) the four powerful Rajput tribes. Maharaja of Sirohi (d) _____ (give) it on rent to the British Government who used it as the headquarters for the Resident of Rajputana situated at the Nakki Lake. It is known as a place that increases joy.
4. Fill in the blanks in the following sentences with the appropriate passive forms of the verbs given within the brackets : **3**

On Thursday all the devotees reached Shirdi. Light (a) _____ (wave) by the devotees. Songs of devotion (b) _____ (sung) by them. Various types of dishes as Prasad (c) _____ (offer).



5. The following passage has seven mistakes related to punctuation and inaccuracies of usage. Identify the errors and write in table B. The correct answers must be written in table C. The first one has been done for you : 6

Picasso is considered by many as a greatest painter of the modern age. There are stories or Legends about him. Once, on a beach in Southern France, the little boy, obviously sent by her parents, approached Picasso with a sheet of paper and begged for a small autographed drawn. Picasso thought for a moment, then tore up the paper, some colour crayons, Drew design on the boy's chest or neck and signed his 'work' and sent the youngster back to her parents.

A	B	C
1	a	the
2		
3		
4		
5		
6		
7		

6. Combine the following pairs of sentences using the connectors given against each pair : 1x4=4

- (a) Bring me the file.
The file is on the table. (which)
- (b) Yesterday I met a man.
He works in the circus. (who)
- (c) I have one black cat.
His name is Blacky. (whose)
- (d) He was my teacher.
I will never forget. (whom)

7. Answer **any three** of the following questions in about **30 - 40** words each. 2x3=6

- (a) Why did the doctor reach for his pistol ? What did he do with it ? (A Case of Suspicion)
- (b) Which souvenir did Gavaskar like the most ? Why ? (My First Steps)
- (c) What kind of education does the writer think is most useful ? (Father, Dear Father)
- (d) Why did Baldeo have to take up the job of a Khalasi ? (The Tiger in the Tunnel)



8. Answer the following question in about 60 words :

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Who was Evans ? Where was he going ? (A Case of Suspicion)

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Who was responsible for transforming Bholi from stammering dumb cow into bold and confident girl ? (Bholi)

9. Read the following Extracts carefully and answer the questions that follow :

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(a) After my sickness, we moved to Lahore, a few miles away, but the number of relatives who came to sympathize made my father ask for another transfer, this time to Karnal, where we had neither friends nor relatives. There we got a cottage on the canal bank, built in very peaceful and quiet surroundings.

(i) To which city the speaker's father was transferred ?

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- (b) She held my sister at arm's length and said gently. "We are so proud of you Aradhana, my dear, that you have been selected to inaugurate the Annual Show of your school. Father and I have something very special for you on this important event. We wanted to give it to you on your eighteenth birthday next month, but we thought today was a more appropriate occasion. We want you to wear it today." She turned to me and said, "Run Simmi, get it from father!"

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10. Read the following extracts carefully and answer the questions that follow :

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What is this life if full of care

We have no time to stand and stare ?

No time to stand beneath the boughs.

And stare as long as sheep or cows.

(Leisure)

- (a) What does the poet mean by "What is this life if full of care"? 1
- (b) Why does he not stand beneath the boughs ? 2
- (c) What is it that sheep and cows do for which we have no time ? 2

OR



Two roads diverged in a yellow wood,

And sorry I could not travel both

And be one traveller, long I stood

And looked down one as far as I could

To where it bent in the undergrowth;

(The Road not Taken)

(a) Why does the narrator say, "I could not travel both"?

1

(b) What did the poet see at a distance ?

2

(c) Which road did the poet select ?

2

11. Write a letter to the Collector of your district to provide two separate dust bins for bio degradable and non bio-degradable wastes separately in your district. Give your suggestions.

5

12. Read the passage given below and make a summary in about 100 words :

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The **Kali River** or **Kali nadi** is a river flowing through Uttara Kannada district of Karnataka state in India. The river arises near Diggi, a small village in Uttara Kannada district. The river is the lifeline to some 4 lakh people in the Uttara Kannada district and supports the livelihood of tens of thousands of people including fishermen on the coast of Karwar. There are many dams built across this river for the generation of electricity. One of the important dams built across Kali river is the Supa Dam at Ganeshgudi. The river runs 184 kilometres before joining the Arabian Sea.

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The king also arranged a place in the palace garden for the parrots. He often looked at them from his palace window. As time passed, one day the trainer came to the palace and informed the king that though one of the parrots was flying majestically high in the sky, the other one was not moving from its branch since the day it had arrived.

Upon hearing this, the king summoned trainers and healers from nearby kingdoms. They all tried their best, but couldn't make the parrot fly! He even asked his courtiers to try to find a way to make the parrot fly but they all failed. The parrot was not moving from his branch at all. Finally, after trying everything, the king thought that maybe he needs someone who may be more familiar with natural habitat. He asked his courtier to get a farmer from the countryside and take him to the parrot to see if he can understand the problem with the parrot.

The next morning, the king was thrilled to see the parrot flying high above the palace gardens. He asked his servant to call that farmer to meet him. The servant quickly went and located the farmer, who came and stood before the king. The king asked him, "How did you make the parrot fly ?"

With his hands folded with respect, the farmer said to the king, "It was very easy, your majesty. I simply cut the branch where the bird was sitting."

Moral : We are all gifted with energy to find a success in our life, but fail to gather a courage which is required to reach heights of success and end up clinging to the things that are familiar to us. We need to free ourselves from our comfort zone to explore new opportunities and find a success beyond our capacity.

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- (d) How does comfort zone stop the success of many comfort lovers ?



Dogs do not understand the language we talk, only our tone and body language. When you are angry, don't yell, as this causes confusion and agitation. Be stern and firm without raising your voice. And when you want to applaud, a light-hearted 'good boy/girl' works.

Despite popular belief, a lot of dogs do not like being hugged by everyone. Hugging isn't an animal trait, so they don't understand it well. Forced behaviour is undesirable and it leads to either a fearful or aggressive response.

Handling your pets with utmost care is the number one rule of pet parenting. Discourage people from touching your pet until they are comfortable with them. Believe it or not, this causes a lot of stress and even intimidates the pooch at times. Imagine, you're walking on the road and a strange person is staring right in your eyes. Sheer creepiness! Isn't it ? Now think about pooch in the same situation, all the time. Staring into a dog's eyes makes them extremely uneasy. We all love taking our pets for a long walk, but this is where we need to pay the most attention. Always make sure your dog is not on a tight leash. By keeping the leash loose, you let your pooch know that everything is fine. Your dog can sense your stress as you try to pull him/her close, and then get more agitated. Keep the leash loose and let them know everything is under control.

A dog with a tight leash is more likely to bark or react aggressively even in the mildest of social situations. You need to work on a pleasant walking pattern with your pooch. Always remember, if you're stressed, they are stressed.

- (a) Do dogs understand our language ? How do they understand ?
- (b) What forced behaviour is mentioned and how is it misleading ?
- (c) Why should one not touch pets ?
- (d) Which word in para 4 means
 - (i) harness
 - (ii) anxiety



15. Read the passage given below and complete the statements that follow :

4

‘Arise, awake, and stop not until the goal is reached’ is an inspirational slogan popularized in the 19th Century by Indian monk Swami Vivekananda. Swami Vivekananda is respected as a prominent leader, thinker and a saint of the pre-Independence era. His teachings influenced many, not just in India but all over the world. He was inspired, motivated and guided by ancient scriptures of India (particularly Vedas and Upanishads). He spoke, preached and lectured at different places in India and in different parts of the world especially in the West.

Swami Vivekananda wanted all the Indians to join their hands together in the service of the nation. Though he followed the Hindu tradition for his spiritual growth, he had respect for all the other religions just like his mentor and spiritual Guru Ramakrishna Paramahansa. All the religious traditions lead to the same goal. He found that all the religions in the world teach love and fraternity so that people from different background can come together to serve the society and the nation. Every individual is capable of attaining the highest spiritual status which is the sole purpose of life. He was of the opinion that, “You cannot believe in God until you believe in yourself.”

Swami Vivekananda devoted his life working for the poor and helping them throughout his life. He rendered selfless services to Human life, teaching the world about equality of all religions. He advocated for access to education to all, particularly the youth of the country who has the potential to take the nation to new levels of growth and prosperity. He also believed that the dream of a developed nation can only be achieved when the masses are lifted out of poverty. Vivekananda will continue to live with us till eternity through his thoughts and ideas.

- (a) Swami Vivekananda is a (i) _____ of the pre-Independence era and his teachings had (ii) _____ not only in India but throughout the world.
- (b) Swami Vivekananda followed (i) _____ tradition but respected (ii) _____.
- (c) Swami Vivekananda’s mentor was (i) _____ and believed that all religions lead to the (ii) _____.
- (d) Swami Vivekananda believed that youth of the country had (i) _____ to take the nation to development. So he advocated (ii) _____ to all.



16. Read the following passage carefully. Make notes in points only using appropriate headings and subheadings. Please use recognizable abbreviations. 4

A **cartoon** is a type of illustration, sometimes animated, typically in a non-realistic or semi-realistic style. The specific meaning has evolved over time, but the modern usage usually refers to either an image or series of images intended for satire, caricature, or humor ; or a motion picture that relies on a sequence of illustrations for its animation. Someone who creates cartoons in the first sense is called a *cartoonist*, and in the second sense they are usually called an *animator*.

The concept originated in the Middle Ages, and first described a preparatory drawing for a piece of art, such as a painting, fresco, tapestry, or stained glass window. In the 19th century, beginning in *Punch* magazine in 1843, cartoon came to refer - ironically at first - to humorous illustrations in magazines and newspapers. In the early 20th century, it began to refer to animated films which resembled print cartoons.

In print media, a cartoon is an illustration or series of illustrations, usually humorous in intent. This usage dates from 1843, when *Punch* magazine applied the term to satirical drawings in its pages, particularly sketches by John Leech. The first of these parodied the preparatory cartoons for grand historical frescoes in the then-new Palace of Westminster. The original title for these drawings was *Mr. Punch's face is the letter Q* and the new title "cartoon" was intended to be ironic, a reference to the self-aggrandizing posturing of Westminster politicians.

SECTION - B

- Note :**
- (i) Attempt **any one** of the two options.
 - (ii) Attempt **all** questions from the option.

OPTION - I

(E.S.P. FOR RECEPTIONISTS)

17. What are the duties of the Receptionist ? 2
18. How does the Receptionist work like a telephone operator attending in-coming calls ? 2
19. How will you repeat the following telephone numbers to the callers ? 1
62332144, 2452995245
Indicate pauses by using a "/" stroke before every pause.
20. Write notes on the following : 6
- (a) Reservation Voucher
 - (b) Flight Schedules
 - (c) Register of callers
21. FRAME the request for the following replies : 4
- (a) They will close the Hotel Gate at 10.00 pm.
 - (b) I shall write to the manager.
 - (c) I booked two rooms, in your Hotel, yesterday.
 - (d) He is attending the conference in Room No. 12.



OPTION - II
(E.S.P. FOR OFFICE USE)

17. Read the following greetings and decide whether they are formal or informal : 2
- (a) Jivika, meet Jinu. Jinu Mathew is our new Manager.
- (b) Let me introduce our New Manager, Mr. Jinu Mathew.
- (c) By the way do you know each other ? Jivika and Jinu.
- (d) Hi! How are you ?
18. You are Ram Singh or Ranu Banerjee living in Door No. 16, Maruti Street, Rajiv Nagar, Kolkata. Write an application for the post of Accountant in Samsung Enterprises, Kolkata. 4
19. As the General Manager of Zian Enterprises, Ahmadabad, write an e-mail to all the Assistant Managers of all Sections that there will be a meeting regarding opening of new branch in Varodra on 12th December 2022. 2
20. What are the important points to remember while facing an interview ? 6
21. What are the points that you should have in mind when you are writing a memo ? 1

- o O o -



This Question Paper consists of 26 questions [Section-A (16) + Section-B (5+5)] and 11 printed pages.

Roll No.

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Code No. **64/OSS/2**

SET

C

ENGLISH

(302)

Day and Date of Examination : _____

Signature of Invigilators : 1. _____

2. _____

General Instructions :

1. Candidate must write his/her Roll Number on the first page of the Question Paper.
2. Please check the Question Paper to verify that the total pages and total number of questions contained in the Question Paper are the same as those printed on the top of the first page. Also check to see that the questions are in sequential order.
3. Making any identification mark in the Answer-Book or writing Roll Number anywhere other than the specified places will lead to disqualification of the candidate.
4. Write your Question Paper Code No. **64/OSS/2-C** on the Answer-Book.



ENGLISH

(302)

Time : 3 Hours]

[Maximum Marks : 100

- Note :**
- (i) This Question Paper consists of **two** Sections, viz., 'A' and 'B'.
 - (ii) **All** the questions from Section 'A' are **compulsory**.
 - (iii) Section 'B' has **two** options. Candidates are required to attempt questions from **one option** only.
 - (iv) Marks are indicated against each question.

SECTION - A

1. Answer the following question in about **60** words : **6**
Who was Evans ? Where was he going ? (A Case of Suspicion)

OR

Who was responsible for transforming Bholi from stammering dumb cow into bold and confident girl ? (Bholi)

2. Answer **any three** of the following questions in about **30 - 40** words each. **2x3=6**
- (a) Why did the doctor reach for his pistol ? What did he do with it ? (A Case of Suspicion)
 - (b) Which souvenir did Gavaskar like the most ? Why ? (My First Steps)
 - (c) What kind of education does the writer think is most useful ? (Father, Dear Father)
 - (d) Why did Baldeo have to take up the job of a Khalasi ? (The Tiger in the Tunnel)

3. Read the following extracts carefully and answer the questions that follow :

No time to see when woods we pass

What is this life if full of care

We have no time to stand and stare ?

No time to stand beneath the boughs.

And stare as long as sheep or cows.

(Leisure)

- (a) What does the poet mean by "What is this life if full of care"? **1**
- (b) Why does he not stand beneath the boughs ? **2**
- (c) What is it that sheep and cows do for which we have no time ? **2**

OR



Two roads diverged in a yellow wood,

And sorry I could not travel both

And be one traveller, long I stood

And looked down one as far as I could

To where it bent in the undergrowth;

(The Road not Taken)

- (a) Why does the narrator say, "I could not travel both"? 1
- (b) What did the poet see at a distance ? 2
- (c) Which road did the poet select ? 2
4. Write a paragraph of about 100 words on **any one** of the following topics : 5
- (a) Visit to a holy place refreshes energy
- (b) Education is important to every individual
- (c) Rains are important for farmers
5. Fill in the blanks in the following sentences with appropriate forms of the verbs within brackets : 4
- Mount Abu (a) _____ (be) the only hill station of Rajasthan, which is very popular in that region. According to legend, it (b) _____ (be) the home of Saint Vashista who (c) _____ (create) the four powerful Rajput tribes. Maharaja of Sirohi (d) _____ (give) it on rent to the British Government who used it as the headquarters for the Resident of Rajputana situated at the Nakki Lake. It is known as a place that increases joy.
6. Fill in the blanks in the following sentences with the appropriate passive forms of the verbs given within the brackets : 3
- On Thursday all the devotees reached Shirdi. Light (a) _____ (wave) by the devotees. Songs of devotion (b) _____ (sung) by them. Various types of dishes as Prasad (c) _____ (offer).



7. Report the following conversation in indirect speech by filling in the blanks : 4

Mr. V.L. Shukla : Where will the Annual conference be held this year ?

Mr. R.K. Singh : In Mumbai.

Mr. V.L. Shukla : Have you gone to Mumbai before ?

Mr. R.K. Singh : No, I haven't.

During Lunch break, Mr. V.L. Shukla asked Mr. R.K. Singh (a) _____ that year. He replied that it will be held in Mumbai. Then, Mr. V.L. Shukla asked if he (b) _____. Mr. R.K. Singh replied in negative.

8. Combine the following pairs of sentences using the connectors given against each pair : 1x4=4

(a) Bring me the file.

The file is on the table. (which)

(b) Yesterday I met a man.

He works in the circus. (who)

(c) I have one black cat.

His name is Blacky. (whose)

(d) He was my teacher.

I will never forget. (whom)

9. The following passage has seven mistakes related to punctuation and inaccuracies of usage. Identify the errors and write in table B. The correct answers must be written in table C. The first one has been done for you : 6

A system of education, who helps to prepare a man to earning his livelihood and support his family to that best of his ability, is extremely important. Education, however, had another vital responsibility, and that is to prepare a man to lead life itself, and all its struggles, problems or Joys with a calm thinking, to be able to make quick decisions when an crisis arises, and to decide what action should have taken without too much delay.

A	B	C
1	who	which
2		
3		
4		
5		
6		
7		



10. Read the following Extracts carefully and answer the questions that follow :

4+4=8

- (a) After my sickness, we moved to Lahore, a few miles away, but the number of relatives who came to sympathize made my father ask for another transfer, this time to Karnal, where we had neither friends nor relatives. There we got a cottage on the canal bank, built in very peaceful and quiet surroundings.
- (i) To which city the speaker's father was transferred ?
- (ii) Who came to sympathise with his parents ?
- (iii) What were the surroundings of their Cottage ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions.
- be supportive emotionally

OR

Baldeo was responsible for signalling whether or not the tunnel was clear of obstruction, and his manual signal stood before the entrance. At night it was his duty to see that the lamp was burning and that the overland mail passed through safely. 'Shall I come too, Father ?' asked Tembu sleepily, still lying in a huddle in a corner of the hut. 'No, it is cold tonight. Do not get up.'

- (i) What was Baldeo's profession ?
- (ii) Why did Baldeo ask his son not to come ?
- (iii) What did Baldeo do at the tunnel ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions.
- a thing that prevents passage or progress
- (b) She held my sister at arm's length and said gently. "We are so proud of you Aradhana, my dear, that you have been selected to inaugurate the Annual Show of your school. Father and I have something very special for you on this important event. We wanted to give it to you on your eighteenth birthday next month, but we thought today was a more appropriate occasion. We want you to wear it today." She turned to me and said, "Run Simmi, get it from father!"
- (i) What was Aradhana going to perform ?
- (ii) Who was Aradhana ?
- (iii) What was the gift for Aradhana ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions :
- to launch

OR



To endeavour to understand and describe the India of today would be the task of a brave man. To describe tomorrow's India would verge on rashness. What is India ? That is a question which has come back again and again to my mind. The early beginnings of our history filled me with wonder. It was the past of a virile and vigorous race with a questioning spirit and an urge for free inquiry, and even in its earliest known period giving evidence of a mature and tolerant civilization. Accepting life and its joys and burdens, it was ever searching for the ultimate and the universal.

- (i) Who is the speaker ?
- (ii) What is the speaker trying to describe ?
- (iii) What does the speaker say about the past India known for ?
- (iv) Pick out the words from the extract which are similar in meaning to the following expressions :

- To make an effort

11. Read the following passage carefully. Make notes in points only using appropriate headings and subheadings. Please use recognizable abbreviations. 4

A **cartoon** is a type of illustration, sometimes animated, typically in a non-realistic or semi-realistic style. The specific meaning has evolved over time, but the modern usage usually refers to either an image or series of images intended for satire, caricature, or humor ; or a motion picture that relies on a sequence of illustrations for its animation. Someone who creates cartoons in the first sense is called a *cartoonist*, and in the second sense they are usually called an *animator*.

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Once upon a time, there was a king who had gone to visit neighbouring kingdoms. He was gifted a pair of baby Macaw Parrots by the king of the last kingdom where he was visiting. They were the most beautiful birds he had ever seen. So, upon returning to his kingdom, he called for a bird trainer and asked him to train Macaw parrots.

The king also arranged a place in the palace garden for the parrots. He often looked at them from his palace window. As time passed, one day the trainer came to the palace and informed the king that though one of the parrots was flying majestically high in the sky, the other one was not moving from its branch since the day it had arrived.

Upon hearing this, the king summoned trainers and healers from nearby kingdoms. They all tried their best, but couldn't make the parrot fly! He even asked his courtiers to try to find a way to make the parrot fly but they all failed. The parrot was not moving from his branch at all. Finally, after trying everything, the king thought that maybe he needs someone who may be more familiar with natural habitat. He asked his courtier to get a farmer from the countryside and take him to the parrot to see if he can understand the problem with the parrot.

The next morning, the king was thrilled to see the parrot flying high above the palace gardens. He asked his servant to call that farmer to meet him. The servant quickly went and located the farmer, who came and stood before the king. The king asked him, "How did you make the parrot fly ?"

With his hands folded with respect, the farmer said to the king, "It was very easy, your majesty. I simply cut the branch where the bird was sitting."

Moral : We are all gifted with energy to find a success in our life, but fail to gather a courage which is required to reach heights of success and end up clinging to the things that are familiar to us. We need to free ourselves from our comfort zone to explore new opportunities and find a success beyond our capacity.

- (a) Why did the King arrange for a bird trainer ?
- (b) What did the bird trainer report about the bird's flying ?
- (c) Why was the farmer called and what did he do ?
- (d) How does comfort zone stop the success of many comfort lovers ?



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- (b) What forced behaviour is mentioned and how is it misleading?
- (c) Why should one not touch pets?
- (d) Which word in para 4 means
 - (i) harness
 - (ii) anxiety



14. Read the passage given below and complete the statements that follow :

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‘Arise, awake, and stop not until the goal is reached’ is an inspirational slogan popularized in the 19th Century by Indian monk Swami Vivekananda. Swami Vivekananda is respected as a prominent leader, thinker and a saint of the pre-Independence era. His teachings influenced many, not just in India but all over the world. He was inspired, motivated and guided by ancient scriptures of India (particularly Vedas and Upanishads). He spoke, preached and lectured at different places in India and in different parts of the world especially in the West.

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- (a) Swami Vivekananda is a (i) _____ of the pre-Independence era and his teachings had (ii) _____ not only in India but throughout the world.
- (b) Swami Vivekananda followed (i) _____ tradition but respected (ii) _____.
- (c) Swami Vivekananda’s mentor was (i) _____ and believed that all religions lead to the (ii) _____.
- (d) Swami Vivekananda believed that youth of the country had (i) _____ to take the nation to development. So he advocated (ii) _____ to all.



15. Read the passage given below and make a summary in about 100 words : 5
- The **Kali River** or **Kali nadi** is a river flowing through Uttara Kannada district of Karnataka state in India. The river arises near Diggi, a small village in Uttara Kannada district. The river is the lifeline to some 4 lakh people in the Uttara Kannada district and supports the livelihood of tens of thousands of people including fishermen on the coast of Karwar. There are many dams built across this river for the generation of electricity. One of the important dams built across Kali river is the Supa Dam at Ganeshgudi. The river runs 184 kilometres before joining the Arabian Sea.
- Significant and picturesque, the Sadashivgad fort is now a popular tourist destination located by the coastal highway Kali river bridge, which has been built above the confluence of the river and the Arabian Sea.
- The National Highway NH-17 continues on the Kali Bridge built over Kali River and the road continues to split the Sadashivgad granite rock hill to connect Karnataka to Goa.
- In Aug. 2019 due to excessive rains in the region it caused flooding and loss of property and animal life due to the floods which took place when a huge amount of water was discharged on the downstream area. Many people lost their houses and moved to rehabilitation services provided by the government.
16. Write a letter to the Collector of your district to provide two separate dust bins for bio degradable and non bio-degradable wastes separately in your district. Give your suggestions. 5

SECTION - B

- Note :**
- (i) Attempt **any one** of the two options.
 - (ii) Attempt **all** questions from the option.

OPTION - I

(E.S.P. FOR RECEPTIONISTS)

17. Write notes on the following : 6
- (a) Reservation Voucher
 - (b) Flight Schedules
 - (c) Register of callers
18. FRAME the request for the following replies : 4
- (a) They will close the Hotel Gate at 10.00 pm.
 - (b) I shall write to the manager.
 - (c) I booked two rooms, in your Hotel, yesterday.
 - (d) He is attending the conference in Room No. 12.
19. What are the duties of the Receptionist ? 2
20. How does the Receptionist work like a telephone operator attending in-coming calls ? 2
21. How will you repeat the following telephone numbers to the callers ? 1
- 62332144, 2452995245
- Indicate pauses by using a “/” stroke before every pause.



OPTION - II
(E.S.P. FOR OFFICE USE)

17. What are the important points to remember while facing an interview ? 6
18. Read the following greetings and decide whether they are formal or informal : 2
- (a) Jivika, meet Jinu. Jinu Mathew is our new Manager.
 - (b) Let me introduce our New Manager, Mr. Jinu Mathew.
 - (c) By the way do you know each other ? Jivika and Jinu.
 - (d) Hi! How are you ?
19. What are the points that you should have in mind when you are writing a memo ? 1
20. As the General Manager of Zian Enterprises, Ahmadabad, write an e-mail to all the Assistant Managers of all Sections that there will be a meeting regarding opening of new branch in Varodra on 12th December 2022. 2
21. You are Ram Singh or Ranu Banerjee living in Door No. 16, Maruti Street, Rajiv Nagar, Kolkata. Write an application for the post of Accountant in Samsung Enterprises, Kolkata. 4

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